

Wedding Reception Checklist

VENUE SELECTION

- Church Guidelines
- Reception Venue
- Accessibility
- Venue Style & Atmosphere
- Seating Arrangement
- Religious Considerations
- Proximity to Church

RECEPTION TIMELINE

- Entrance
- Blessing Before the Meal
- Toasts and Speeches
- First Dance and Other Traditions

CATERING & MENU

- Food & Beverage Options
- Dietary Considerations
- Alcohol

ENTERTAINMENT

- Music
- Activities

VENUE FACILITIES

- Parking
- Restrooms
- Dance Floor
- Audio/Visual Equipment

DECOR

- Religious Symbolism
- Simple Elegance

WEDDING FAVORS

- Religious Mementos
- Personalized Gifts

GUEST MANAGEMENT

- Guest List
- Seating Arrangements

CLOSING PRAYERS OR FAREWELLS

- Final Blessing
- Thanking Guests

CONTRACTS & FEES

- Deposit & Payment Plan
- Cancellation Policy

ADDITIONAL AMENITIES

- Bridal Suite
- Outdoor Space

VENUE RESTRICTIONS

- Noise Restrictions
- Vendor Policies

POST-RECEPTION

- Gratitude to the Church
- Donations